



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

NAVA SAMAJ MANDAL DEGREE COLLEGE

NAVA SAMAJ MANDAL DEGREE COLLEGE, NAVA SAMAJ MANDAL MARG,
DIXIT CROSS ROAD NO.01, VILE PARLE - EAST
400057

www.nsmdegreecollege.org.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Nava Samaj Mandal Trust was started in the Year of 2013 by the President Mr. Ashok J. Kothari. He was an educational philanthropist known for his remarkable contributions in providing education to the economically weaker section of Mumbai City . NSM Degree College under Nava Samaj Mandal Trust was started to honor the request of the Parents and Public.

NSM Degree College was started with a mission to provide quality education to young and aspiring students at an affordable cost. The College was started with 2 UG Programmes . The College is approved by State Government of Maharashtra and affiliated to Mumbai University. The College is certified with ISO 9001 : 2015. The College is situated in vile parle (East) Dixit road, Mumbai. The Campus is Eco-friendly with Lush trees.

The College is pioneer in rendering the Higher Education Service to the Mumbai sub urban area. The College works with the aim of preparing the younger generation in life skills, self-reliance, personality development, community service and social integration through effective teaching- learning process, co- curricular and extra-curricular activities

Vision

To raise the next generation of thinkers- strong academically. creative, imaginative and confident in their abilities: aware, conscious of the environment and their place in a global work; Spirited with an understanding of themselves, their self-worth and the joys of kindness and friendship with unbridled energy and a thirst for learning to last a lifetime

Mission

Each student will receive a well rounded education in a safe, supportive environment that promotes curiosity, growth and achievement. Our staff is committed to providing meaningful learning opportunities that generate student success through mentorship and individualized attention

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- State-of-Art infrastructure with ample space for future development
- ISO 9001:2015 certification

- Eco-friendly Green campus with Lush trees
- Offer Programmes to provide the needs of local job market
- Skill development programs to enhance soft skills and life skills
- Value added Courses by Professional Experts
- Service to immediate society by adopting villages and conducting outreach programs
- Strategic curricular and extracurricular activities for Holistic Development of students through Clubs & Committees
- Healthy Practices like Student Academic Council, Mentoring and Remedial Classes
- Ragging free campus
- Supportive Management and dedicated Staff
- Use of Renewable energy resources
- Nominal fee structure and Scholarship
- Effective Grievances redressal mechanism for students and staff
- Adequate College transport facility for students and staff

Cordial relationship with stakeholders

Institutional Weakness

- Faculty Retention
- Being an affiliated Institution, limited scope to introduce multi disciplinary programmes
- Less number of students qualifying National Service and Competitive Examinations
- Less number of Research publications

Institutional Opportunity

- Increase the number of Collaborations with Industries / National and International Institutions for Student – Faculty exchange programs
- Introduce multidisciplinary research programmes
- Apply for funded projects from Government agencies
- Seek more Alumni engagement
- Initiatives for developing Entrepreneurial skill among the students.
- Upgrade the College with Autonomous Status

Institutional Challenge

Hailing from a middle class society is a hindrance for vertical mobility of students Most of the students are academically below average at entry level

Low level of English language competency poses difficulty in learning process as maximum number of students had schooling in mother tongue.

Difficulty in making Students to undergo MOOCs and other self learning Courses due to their economic

background.

Low student enrolment in few programmes due to existence of more number of Government colleges in the city.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College being affiliated to Mumbai University follows the curriculum prescribed by the Parent University. The College has developed its own methodologies for effective implementation and delivery of the curriculum. All the Programmes are incorporated with Outcome-Based Education (OBE) Curriculum and Choice Based Credit System (CBCS) thereby ensuring the academic flexibility and horizontal mobility. Elective papers offered, give an chance for the students to select a course of their interest from the given choices.

The College ensures effective curriculum delivery through a systematic and designed process. Seminars, Industrial Visits, Projects, Industry Interactions, Internships, and Technical sessions are given for experiential as well as participative learning. 16.5% of students have actively participated in Internships, Projects and Industrial visits. Value Added Courses are conducted to enrich the curriculum and professional skill of the students. In the last five years, 60.83% of students got benefited by enrolling in 26 Value added courses.

The University integrates foundation courses related to cross-cutting issues in the curriculum. The College grooms our students as considerate, compassionate end value based professionals with ethics. The College promotes gender equity and environmental sustainability. Skill based programs and value based enrichment programs are organised for the benefit of the students' community.

Feedback plays a crucial role for the growth of any Institution. Hence, the feedback is collected from various stakeholders such as Students, Teachers, Parents, Alumni & Employers and diligently analyzed. Based on the inference, needed action is executed efficiently for the growth and success of the Institution

Teaching-learning and Evaluation

The College follows student centric teaching-learning process. The Admission Committee takes concern of the admission process which is transparent and in compliance with the regulations of Mumbai University and reservation policy of the State Government. The Average Student Enrolment percentage is 75.26%. Management takes utmost care in filling the vacant posts with full time teachers to provide Quality higher Education 4 Members of Faculty are qualified with Ph. D. / UGC NET / SET,. The average Student –Teacher ratio is 32.7:1. Mentor – Mentee system is followed to pay individual attention to each student and counsel them as and when needed.

To implement OBE effectively, student centric methods such as Internship & Projects, Education Tours & Industrial Visits, Exhibition / Marketing Expo, Group Discussions, Activity Based Learning, Group projects, Peer team Teaching and Group learning, Value added courses, Creative Corner, Intra Departmental & Intercollegiate Competitions, Workshops & Expert talks, ICT enabled teaching are followed. Experiential

Learning, participative learning and problem solving techniques are adopted to enhance the holistic development of students. FDPs are conducted to train the teachers with most modern technologies.

The performances of students are evaluated through continuous internal tests, assignment, seminar and End semester examinations. The internal assessment is carried out systematically and the grievances if any are redressed. External Assessment is done by the Parent University. POs, COs and PSOs are disseminated to students through College website and class notice board. The Attainment of outcomes is evaluated using Bloom's Taxonomy. The Average Pass percentage of the College is 75.9-%. IQAC of the College ensures the satisfaction of the students by conducting Student Academic Council Meeting and collecting feedback at regular intervals.

Research, Innovations and Extension

Research & Development Cell has been constituted to develop research culture among the Members of faculty and students. Teachers are motivated to pursue their doctoral degrees. R & D Cell organizes International Virtual Faculty Development Programs every year on the topics related to Research by inviting Experts from various parts of the country. Seminars and Invited talks have been organized to encourage the teachers in publications and applying for grants in the field of Arts & Commerce.

Intellectual Property Rights Cell facilitates to build awareness among the students and Members of Faculty about discovery of new knowledge & Innovation, Copy Rights, Patents and their importance in today's world. The cell provides legal support for filing patents and copy rights. Entrepreneurship Development Cell works with the aim of creating entrepreneurs and supporting their Ventures. 40 programmes had been organized on the topics related to Research, IPR and Entrepreneurship. Group projects and summer projects are given to students to improve their critical thinking and research approach.

The Management motivates the Members of Faculty to publish in UGC Journals by providing incentives for the research publications.

Holistic development of students is ensured through extension activities. NSS, Rotaract Club, Social Awareness Cell organizes medical camps, old age / orphanage home visits, swachh bharat camps and rallies to sensitize the students about social issues and work for the betterment of the society. These activities promote a strong

college-neighborhood connection and help the students to polish their leadership, organizational and communication skills. 45 Outreach programmes have been organized through the Clubs and Departments.. The College has signed MOU's to provide on facilitates student/Faculty exchange

Infrastructure and Learning Resources

The College spans with 0.951 acres of land and an built up area of 3301.5 sq.metres with lush lawns, beautiful landscape, aesthetic architecture and eco-friendly environment with classrooms, 1 Computer Laboratory comprising of 60 systems with LAN connectivity.

The class rooms are well-furnished, ventilated and illuminated along with ICT facilities. The College has an open auditorium, seminar hall with adequate seating capacity and a multipurpose hall facilitating the conduct of cultural activities, seminars, co-curricular and extracurricular activities. Every Department has a Notice Board to display Information and Circulars. Examination Cell, EDC Cell, R & D Cell, Fine Arts, IQAC, Training and Placement Cell are available. 40 CCTV surveillance cameras have been installed in classrooms, common rooms, pathways and at different check points to monitor the campus activities. The College has Wi-Fi facility and internet connection with bandwidth of 100 mbps .

The Library is equipped with adequate number of books, reference materials and e-resources. The Sports facilities of the College have provision for Outdoor games. The College has facilities like ramp, disabled friendly toilet and assistance to physically challenged students.

The Institution has basic amenities like Cafeteria.The College spends 4.% of Income towards Infrastructure Augmentation, 35.5% for maintenance of Physical and Academic facilities

Student Support and Progression

The College has a strong student support system and works for the benefit of the students. The College has particularly helped the students to obtain Scholarship . The Maharashtra government ,Management and **philanthropists** has offered scholarship and concession in fee for the students who excel in academic/sports or economically weak for an amount of Rs. 1.77 lakhs in the last five years. On an average, 3.8% of students have received scholarships.

The College has a policy to have student representatives in all the Clubs and Committees and implements a Mentor-Mentee system for the benefit of the students. The College organizes programs every year to improve soft skills, communication skills, computational skills and Life skills of the students. 64.06 % of students have been provided with Career Guidance and training for attending the Competitive Examinations. The students are motivated to pursue their higher studies. Training& Placement Cell equips the students to face the interviews and get them placed in reputed companies. The students are encouraged to participate in co-curricular and extra- curricular events organized by the College and other Institutions.

The College has a Student Academic Council wherein the representatives from each class can interact with IQAC, Principal and Management for their needs and deeds. The College has an effective Anti-ragging, Internal Complaints Committee and Student Grievance Redressal mechanism in place. The College has a registered Alumni Association which contributes a lot for the up lift the students and the College. All these initiatives contribute to the holistic development of the students

Governance, Leadership and Management

The College has a Pro-active and Visionary Management with well defined HR Policy. The College Committee is the apex body which approves the policies and procedures of the college. The Principal follows delegation of authority in working towards achieving the vision and mission of the College. Senior teacher representatives are involved in all the committees and statutory bodies. A year planner is drafted at the beginning of the Academic Year and periodical meetings are conducted to guarantee the smooth conduct of all the activities. Quality Policies are finalized by the Management along with the Principal, IQAC and Senior Faculty members. Parents and Alumni are involved in IQAC and their suggestions are obtained for the betterment of the Institution. Student Academic Council and representation of students in all the clubs facilitates them to involve in all the endeavors. Participative Management is evidently proved by involving all the stake holders in the College activities. All Clubs & Committees work sincerely to rejuvenate institutional practices.

E-Governance is implemented through Master soft ERP in the areas of Finance, Admission and Academics. Library is fully automated to support the students and Members of Faculty with the necessary learning resources and remote access. The Institution has developed strategies for mobilizing resources and ensures transparency in financial management. Financial Audit, Academic and Administrative Audits are conducted every year by professional experts. Staff Welfare Measures, Staff Appraisal system portrays the concern of the Management towards their employees. 72% of the staff has attended Faculty development programs and administrative training programs.

IQAC has been constituted to ascertain the quality and develop strategies to improve the academic and administrative process of the College. Memorandum of Understandings and Collaborations with other institutions & industries facilitate Faculty/Student exchange, knowledge and skill enrichment. To review the Teaching – Learning process, IQAC periodically interacts and obtains feedback from all the stakeholders

Institutional Values and Best Practices

The Institution is committed to provide as a conducive environment for all the women in the campus. Women Empowerment Cell plays a major role in empowering women and sensitizing the women's rights. Anti-Ragging and Internal Complaints Cell deals the issues pertaining to safety and security of the women in the College. National Days are celebrated with utmost pride and patriotism. National Festivals are celebrated with a lot of joy and zeal. It develops a sense of secularism and religious tolerance among the students. Scholarship for meritorious, sports students and economically weaker section is provided .

Enterprise Resource Planning (ERP) towards Paperless Campus and Execution of Green Initiatives

and Sustainability are the best practices followed by the institution. Fostering talent in the academic and professional spheres to make students self-reliant was the distinctiveness of the college.

Awareness programmes and rallies emphasizing the environmental concerns are conducted to educate the Students and the Public on the importance of Environmental sustainability. The College provides code of conduct for the students and the staff to make stronger mutual respect and culture. The College is known for its contribution in raising the first generation graduates in this region. The Institution ensures holistic development of the students by organizing Value Added Courses, Blended learning, Soft Skill training programmes and Outreach activities.

The College is a role model for Green campus initiatives. The College follows standard procedure for disposal of degradable and Non-degradable waste. Students are given awareness on water conservation techniques and ground water recharge. The College has a friendly environment for differently-abled students by providing them with necessary facilities. The College has undertaken Energy Audit, Environment Audit and Green Campus Audit and received certifications from Professional Body.

The College improves the confidence of the students, hones the skill sets needed for profession through training and activities and make them socially responsible citizens

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NAVA SAMAJ MANDAL DEGREE COLLEGE
Address	Nava Samaj Mandal Degree College, Nava Samaj Mandal Marg, Dixit cross road no.01, Vile Parle - East
City	MUMBAI
State	Maharashtra
Pin	400057
Website	www.nsmdegreecollege.org.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Pratibha Jha	022-26123181	9969466605	-	nsmcollege@rediffmail.com
IQAC / CIQA coordinator	Zohra Sherali Allani	022-6123181	9833585661	-	zohra.allani@nsmtrust.org.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Nava Samaj Mandal Degree College, Nava Samaj Mandal Marg, Dixit cross road no.01, Vile Parle - East	Semi-urban	0.951	3301.54

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce,	36	Higher Secondary	English	120	102
UG	BCom,Commerce,ACCOUNTING AND FINANCE	36	Higher Secondary	English	60	47
UG	BMS,Commerce,	36	Higher Secondary	English	60	60
UG	BA,Arts,MULTIMEDIA AND MASS COMMUNICATION	36	Higher Secondary	English	60	26

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				18			
Recruited	0	0	0	0	0	0	0	0	8	10	0	18
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	3	2	0	5
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	9	0	17
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	368	0	0	0	368
	Female	283	0	0	0	283
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	8	3	5	5
	Female	4	1	2	3
	Others	0	0	0	0
ST	Male	1	1	0	1
	Female	1	0	0	0
	Others	0	0	0	0
OBC	Male	13	18	15	8
	Female	10	13	4	2
	Others	0	0	0	0
General	Male	180	136	120	72
	Female	33	53	16	26
	Others	0	0	0	0
Others	Male	0	1	2	0
	Female	0	0	0	0
	Others	0	1	0	0
Total		250	227	164	117

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>NSM Degree College offers 4 UG programmes related to Arts, Commerce and Management. The programmes that are provided in several streams give the College an interdisciplinary reputation. The programmes offered follow the CBCS (Choice Based Credit System) structure, in which the recommended courses have predefined credits. The courses are broken down into Core, Allied, Elective, Skill-Based, and Value-Based categories. Experiential learning is practised in the form of projects, field trips, and internships in UG programmes. UG students mandatorily take a foundation course in environmental studies as part of their curriculum to help them become more environmentally aware and</p>
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	<p>sensitive. The programmes offered also include foundational courses on human rights and yoga for excellence with a focus on human values and life skills. Students' holistic development is ensured by the scope of different programs and the precise objectives of different courses. As an affiliated institution, the College adheres to the guidelines established by the Parent University with regard to the entry-level requirements for a programs and the duration of a programme or course. The institution is restricted in its ability to permit numerous entry and exit since the College is affiliated to Mumbai University</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Academic Bank of Credit permit students enrolled in undergraduate and post graduate degree programmes for multiple entry and exit. The College has limited options for implementing the Academic Bank of Credits system because it is an affiliated institution. The College will adhere to the guidelines set forth by the affiliated university if ABC is implemented. The Institution has not registered under ABC as of now. Every student will have the option to open a distinct or individual Academic Bank Account through Academic Bank of Credits, and those who do so will receive a special ID and access to the Standard Operating Procedure (SOP). By allowing students to gain credits from a variety of HEIs registered under this scheme as well as through SWAYAM, an online repository of courses, the ABC Regulations aim to support blended learning. Members of Faculty are for all time urged to experiment with learner-centered approaches. The teachers are encouraged to provide additional resources / reading materials and e-learning. The assessment criteria prescribed by the affiliating university is strictly followed for both internal and external assessments</p>
<p>3. Skill development:</p>	<p>Soft Skill development is enhanced by organizing programs with professionals in the field. The Institution, in addition to teaching the curriculum, undertakes a number of efforts to provide value-based education. Life skill programs are conducted to instill moral principles. To encourage national integration, significant days and events such as Republic Day, Independence Day, Gandhi Jayanthi, Voter's Day, Environment Day are observed. On these occasions, competitions are held in order to inspire students and instill virtue in young people.</p>

	<p>Every Undergraduate student of the College is required to enroll in any one of the clubs or cells, such as NSS, Rotaract, Eco Club, etc., in order to develop their social skills</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): India is a cultural treasure trove with a rich history in art, literature, traditions, artifacts, language expressions, and heritage sites. Languages as well tone of conversation affect the manner in which the members of a particular culture commune with others, including family members, superiors, peers, and strangers. Conversations between native speakers of the same language reflect and preserve a culture by their tone and sense of expertise. Thus, our languages serve as a container for culture. The Institution has promoted our country's culture and history ever since it was founded. The College being a Higher Educational Institution uses English as its medium of instruction. Teachers are expected to use a multilingual approach in classroom while taking into account the socioeconomic, cultural, and language backgrounds of the students. The multilingual delivery method improves the pupils' receptive skills. Bilingual methods of delivery are promoted in all of our programs due to the fact that the majority of our students come from rural backgrounds and for a better grasp of the things covered.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>"Outcome-based education" focuses on the course's outcomes in all of its components and facets. Students enroll in courses with the intention of mastering a certain skill or obtaining knowledge, that they are required to do so by the end of the Course. Based on the desired results, the instructors, moderators, and faculty members decide the methodologies. Programme Specific Outcomes and Course Outcomes are listed for each of the programmes and courses that are recommended in the Syllabi. Through Meetings of the Board of Studies and Academic Council, the affiliating University designs and develops the curriculum to place more emphasis on the course outcomes. It is advised to add more courses that emphasize experiential learning to the curriculum. Our curriculum includes skill-based courses, professional courses, and project work to make sure that our education is outcome-based. A significant change</p>

	<p>from traditional teaching approaches and the learning process to more student-centric is evidenced. Continuous internal assessments are used to evaluate students, including quizzes, group discussions, peer team teaching, seminars, and assignments.</p>
6. Distance education/online education:	<p>As an Affiliated Institution, the College exclusively offers regular programmes only. Throughout its educational journey, the college has experienced various phases of the teaching and learning process. In the past, the predominant method of instruction was the traditional "chalk and talk" approach. However, with advancements in science and technology, the education industry has undergone a complete digital transformation. Our College actively promotes the integration of Information and Communication Technology (ICT) in the teaching and learning process. To meet the current demands, the Management continuously enhances the college's infrastructure and ICT facilities. The Post-Covid scenario has led to the increased use of virtual platforms for teaching and learning. Both teachers and students have become accustomed to various online tools, which have facilitated blended learning. As a response to the pandemic, the institution has The College Successfully implemented a combination of online exams, quizzes, webinars, online assignments, and regular physical classes, thereby embracing the concept of blended learning</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>Yes. The Electoral Literacy Club of NSM Degree College has been formed on 2019 with the objective to educate future voters about enrolment and other electoral process. The Club through its Awareness programmes helps the students to understand the Constitution of the country. It also lays emphasis on ethical voting practices by arranging campaigns on importance of voting</p>
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	<p>The College has an Electoral Literacy Club comprising of the Principal as the Chairperson, with a Nodal officer, two student Ambassadors and ten Executive officers. The Electoral Literacy Club is started with a main aim to instill the importance of</p>

	Franchise of voting. The Club conducts activities for the public as well as for the students of the college and organizes camps for the students who are above 18 years of age to enroll them in the voters list
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc. Every year the club conducts seminars to help students know about their rights and encourage them to exercise those rights during the elections. The club motivates the students to take part in competitions conducted by SVEEP (Systematic Voters' Education and Electoral Participation Program) as this will help develop their skills and confidence. The Staff coordinator actively involves the students in various innovative activities and encourages the students to use their voting rights and spread awareness about the importance of voting among the Public
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The Electoral Literacy Club of the College has organised various programmes to create awareness on projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc. Ethical voting and Voting Process. Events like Quiz programme, Pledge on National Voters Day, Assistance in Voter ID Enrollment, Competitions like Miming, Oratorical, Drawing, Essay writing, Slogan writing, Poster Designing, Video making on the topics related to Voting are conducted
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Awareness is created among the first year students about the importance of Voter Identity card and special Camps are arranged for supporting the students to enroll in the Voters List. Thus Electoral Literary Club enforces the democratic values and rights of an Indian citizen among the Young generation

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
623	492	377	339	306

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 28

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	11	8	10	11

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
49.14	29.91	20.20	20.26	7.87

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institution is associated with Mumbai University and adheres to the university's established curriculum. The institute applies the curriculum revisions and updates as they are made by the university on a regular basis.

Curriculum Analysis

Course plan and execution are part of the curriculum analysis. It is put into practise by following the academic calendar, allocating courses, creating course files, and going through the implementation procedure.

Adherence to Academic Calendar

According to university policies, the academic calendar is created. It is posted on the college website for teachers and students to view. Day order, working days, internal exams, an approximate calendar of university exams, academic and extracurricular activities, a list of holidays, and other information are all included. It acts as a manual for carrying out the institution's annual operations.

Course Allocation and File Preparation

Every academic year, the heads of the departments meet with their faculty to prepare the schedule of events. The timetable is created well in advance of the start of the semester, taking into account the faculty's expertise, areas of interest, and experience. The Hod assigns the courses and ensures that they are finished within the allotted time. Before classes begin, the subject faculty creates a course file that includes the syllabus, subjects for assignments and seminars, subject notes, internal assessments, PPT presentations, multiple-choice questions, and Google classrooms, among other things.

Teaching Learning Resources

It is becoming standard practise to use ICT technologies as teaching aids for efficient teaching and learning processes. During the Covid-19 pandemic, curricula was taught utilizing online platforms like Google Meet and shared materials via WhatsApp groups and Google Classrooms. The library is well-stocked with books and online tools including N-List and DELNET that support students' learning.

Implementation Process

At the beginning of the first semester, newly enrolled students participate in an induction programme that helps them become familiar with the key components of the higher education system, the operation of the college, and adherence to institutional norms

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 26

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 60.83

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online

courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
315	345	219	196	225

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college's mission is to develop self-sufficient citizens among its students. To help the nation's aspirant youth grow, cross-cutting topics covered in the curriculum that are relevant to gender, human values, the environment, and sustainable development are taught. These challenges are also the subject of several extracurricular, co-curricular, and curricular activities. The kids develop strong skills and a concern for society as they develop physically, mentally, and intellectually.

Professional Ethics

Professional ethics ensures the development of professional behaviour as part of the curriculum. Academics and professional ethics are equally important to the college. To learn human values and professional ethics, students from all departments are encouraged to take part in extension activities of societal welfare. These exercises help pupils learn values both overtly and covertly. Every person's personality is developed through the provision of expert-led seminars. The college's placement and training unit also arranges aptitude testing and soft skill training to develop the students' personalities and communication abilities.

Gender

Equal opportunity for women and men is the management's guiding principle. Regardless of a student's gender, the institution makes sure to put equal effort into developing their quality. The third semester's academics contain a unit on women's rights that discusses gender equity, aids in understanding such rights, and spreads awareness of women's responsibilities. The school values female staff and students equally because they are active members of several organizations and cells. The college implements the principle of gender equity into all its programming and activities. Our college has a women's

empowerment cell that plans numerous programmes to educate people on gender issues and self-defense in order to promote a healthy atmosphere. The Internal Complaints Committee educates students on respect manners.

Human Values

To learn about the rights and principles, the second semester's curriculum covers human rights. Students are instilled with human values and respect for others by the university through extracurricular activities. The school offers yoga lessons where students not only learn about the practices but also develop greater discipline. Activities to raise awareness of Covid-19 and supplies contributed by students demonstrate the humanistic qualities that the college instills in the next generation.

Environment and Sustainability

The environment at Nava Samaj Mandal is clean, green, and pollution-free, making for excellent learning. When adopting any energy-related solutions, the institute makes sure to use energy-efficient ways. In the first semester, the affiliated institution offers Environmental Studies to all UG students, fostering an awareness of the environment. Eco Club promotes environmental awareness and starts conservation initiatives. Other student-led activities that involved planting saplings have brought students closer to nature. Students are made aware of their obligation to protect the environment through extension activities like plastic-free awareness rallies, animal conservation, water conservation, and wildlife awareness camps

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 16.05

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 100

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 75.26

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
250	227	164	117	109

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
306	306	300	120	120

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 24.91

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
37	38	28	19	20

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
150	150	150	60	60

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 32.79

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Through a student-centered learning process, the institution is dedicated to the overall development of its pupils. For the programmes, every department uses a different approach to make learning more student-centric. The institute has many ICT-enabled classrooms. Students learn more when lessons are taught using ICT tools, educational videos, and access to non-print resources. Students are inspired and stimulated to experience the concepts through the visual representation. ICT-enabled tools that improve successful modes of communication include Google classroom assignments and tests, LCD projectors, PPT presentations, smart classrooms, computer labs with internet access, and lesson plans.

PPT, lecture notes, and materials in ERP are all available to students. Faculty members post lectures to YouTube, which aids students in reviewing.

Experiential Learning

Through contemplation while performing, students are involved in the learning process. Through internships, service learning, student teaching, and volunteering, participants analyse their actions, mental processes, and emotional reactions.

1. Field Trips/Internships: A variety of academic field trips are planned to help students learn fundamental concepts and gain novel experiences.
2. Practicals: Including practicals in theory sessions while analyzing specific concepts helps students learn in the classroom by giving them knowledge through practice.
3. Blended Learning: The school uses a method of instruction that combines traditional instruction with the use of technology and digital media.
4. Webinars and Conferences: As part of academic development, departments hold webinars, conferences, and guest lectures on core subjects, career-oriented themes, and cutting-edge technology to comprehend the topic from several angles.

5. Workshops: By receiving instruction in GST, MS Office, Excel, Power Point, etc., students gain experience.

Participative Learning

Students are highly motivated to succeed and flourish by competition. Students have the opportunity to receive significant experience that will allow them to demonstrate their abilities, assess and evaluate the results, and express their personal attitudes. The following methods of providing them exist.

1. Debates: Students present a variety of issues, engage in debates, and analyse the results of many points of view to improve their learning.
2. Group Discussions: Conducted to improve the participants' critical thinking and communication abilities.
3. Demonstrations: To get a broad understanding of the ideas, sessions are held using charts on knowledge from several discipline fields.
4. Exhibitions: Students participate in displaying real-world examples of their disciplines by presenting

their ideas as cutting-edge models.

5. Online quiz: A mental exercise organized by all the departments that promotes the development of knowledge and talents.

6. Intercollegiate Competitions: Students are urged to plan and take part in intercollegiate competitions, which allows them to hone their organizational abilities and generate fresh concepts.

Problem Solving Methodologies

Students gain knowledge by tackling projects and issues. The assignments improve abilities and broaden students' horizons of thought. These initiatives offer chances for knowledge expansion and a more extensive learning environment in the workplace

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	11	8	10	11

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 16.95

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	01	01	01

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The complete academic schedule is available on the internet well in advance. The exam cell, which consists of a coordinator and faculty members, administers the test and manages any problems that arise throughout the evaluation process. The principal first informs the students at the orientation programme about the exams.

Internal Exams

The concerned faculty members discuss the internal examination syllabus in their classrooms. A timetable for internal assessments is created in advance, posted on the notice board, and distributed to the pupils. Every semester, there are two internal exams and one model exam. If there is a discrepancy, the respective faculty members will address it in light of any corrections offered by the students. For the

pupils who did poorly on the test or failed, remedial lessons are held. When internal exams are scheduled, the department re-examines failed students as well as absentees and pupils participating in co-curricular, extracurricular, and sporting events with the principal's agreement.

External Exams

The notice board and student ERP portal both disclose the internal grades. Parents are informed of their children's performance. The kids receive coaching to enhance their performance in the future. According to the criteria established by the Mumbai University, theory and practical exams are administered and graded using Continuance Internal Assessment (CIA). The affiliated university is in charge of administering the final exams for the semester.

Redressal of Grievances at the Institutional level

Students' exam-related complaints are addressed by the class tutor and Head of Department. The complaints brought up to the class advisors are resolved with a notification to the HoD. Students receive training about the dos and don'ts during the semester exam well in advance.

Redressal of Grievances related to University exams

Through the principal, complaints about the semester exams, such as questions that aren't in the curriculum or a change in the format of the question paper, are relayed to the university. Other pertinent questions, such as mark sheet adjustments, subject code changes, or absences, are promptly reported to the university

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The Mumbai University created the program's curriculum. The University's recommended syllabus for the academic year 2022–2023 specifies each subject's goals. Programme outcomes (POs) have been established by the university's Board of Studies for each programme that the colleges provide. Additionally, it describes course outcomes (COs) and programme-specific outcomes (PSOs).

The program's objectives are clearly demonstrated in order to provide both undergraduate and graduate

students with a high-quality education. The principal and the appropriate department heads inform the students of these results during the induction meeting. On the college website, the programme outcome is also mentioned and presented. The faculty defines the learning objectives and anticipated outcomes for each course at the start of the session and prior to each unit in the curriculum, adhering to successful pedagogical practices. The learner gains a better understanding of the subject being taught in class and can see how the information and subject matter are relevant.

The outcomes of a particular programme are directly tied to its curriculum. There are also some learning objectives that are present in all curricula. These outcomes are taught and ingrained in the kids through encouragement and guidance. They spread through the planning and involvement in extracurricular and co-curricular activities.

Regular student evaluations that take into account POs, PSOs, and COs help our teachers identify how well students understand the various topics covered in the course. Additionally, it offers faculty feedback and benefits for enhancing the teaching-learning process. During the alumni meet and other activities and meetings, alumni from other departments are invited to engage with both the students and professors. They discuss their opinions and experiences regarding how the various courses affected their jobs. The teaching-learning and assessment process is examined by IQAC.

Plan: Different outcomes are identified, and a link is made between them and the techniques employed. For each CO, PO, and PSO in the programme, including the elective subjects, a mapping matrix is produced.

Do: For the evaluation of course outcomes (COs), each faculty member uses a variety of direct techniques, including class tests, university exams, assignments, seminars, and projects. By evaluating COs and using indirect tools, such as surveys and feedback from alumni, employers, parents, teachers, and students, the principal assesses POs and PSOs.

Check: All outcomes' levels of attainment are calculated and compared to those predicted by the subject teacher for COs and the principal for POs, PSOs, and PEOs.

Act: If the output met expectations, the involved faculty member is thanked. If it fell short of expectations, required remedial measures are started to bring the outcome back in line with expectations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The college seeks to provide students with education that is outcome-based and to develop graduates who are capable and socially responsible. The course results of the relevant courses are used to assess the programme outcomes and program-specific outcomes using both direct and indirect techniques.

Direct Assessment tools for Theory courses, Lab courses, Project work and Internship include:

Internal Assessment I & II

Model Examination

Assignment I, II, III

Seminar

Record

Project Review I, II

Indirect Assessment Method:

i) Feedback on attainment of COs from students

For Theory Courses:

To make sure that students have attained the appropriate level of skills at the unit level and to determine whether or not associated CO's have been met, internal tests and model exams are administered. The exam questions are centered on assessing the students' knowledge, application, analytical, and evaluative abilities as they follow Revised Bloom's Taxonomy. Mapping is done with the appropriate CO's to determine the subject-specific CO's attainment level based on the student's performance in responding to each question. The students are given three tasks and a seminar, all of which are taken into account for direct evaluation. Each semester, the university holds end-of-semester exams, and the course outcomes are assessed based on the results that are made public.

Attainment of Course Outcomes:

To assess if CO's have been met or not, benchmarks are created for their attainment. The achievement level is 1, 2, or 3 if the benchmark is more than 50%, 60%, or 70% of the class strength, respectively.

Indirect Assessment:

For indirect evaluation, at the end of the semester, each course receives feedback from the students regarding the achievement of the course outcomes. The feedback submissions are compiled, and CO's achievement levels are determined.

The association between the CO's of each course and the Programme Outcomes (PO's) and Programme Specific Outcomes (PSO's) is 3 (High), 2 (Medium), 1, and 0 (No). The attainments for each PO and PSO for all Course Outcomes are determined using this correlation mapping. Additionally, the scaled-to-3 average of PO and PSO attainments is computed.

Weightage for the attainment of Course Outcomes:

Course Attainment = 80% of Direct Attainment + 20% of Indirect Attainment.

Attainment of Programme Outcomes and Programme Specific Outcomes:

Calculations are made to determine each course's semester-by-semester CO attainment as well as the combined CO-PO and CO-PSO attainment. At the end of the semester, students provide feedback on their progress towards achieving PO's and PSO's, and total progress is computed. The overall evaluations of the PO are compared to the anticipated accomplishment. Every CO's level of achievement for each course is compared to the predetermined objectives, and if the targets are not met, the HoD's take corrective action to make improvements. If the desired benchmark level is not achieved, professors will advise improvements to make it happen

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 75.9

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
69	107	88	105	53

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
155	108	101	117	75

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response:</p>	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

In order to encourage students to innovate, the school is aiming to boost the campus' innovation and entrepreneurial ecosystem. By utilizing the library and laboratories, professors and students are encouraged to engage in research and development activities.

Institution Innovation Council

The Institution Innovation Council was created by Nava Samaj Mandal to inspire staff and students to become knowledgeable about the procedures and methods that will support their innovation. The institute

has set up an IOT AREA to give students a place to experiment with different IOT technologies, which could spark technological breakthroughs that can address challenges in the real world.

Research and Development Cell

The research and development cell within the institute gives the faculty the authority to conduct research. In order to foster a research culture among teachers and students, capacity building workshops, seminars, and conferences have been organized. This cell is focused on developing research scholars across numerous fields. Faculty members are given time off and money to participate in professional development programmes and give presentations at conferences.

Entrepreneurship Development Cell

The institute may be proud of its Entrepreneurship Development Cell, which fosters an entrepreneurial spirit in its students. For the benefit of students who are not studying business, the Department of Commerce funded numerous camps on entrepreneurship awareness. The cell emphasizes the benefits of learning to build a career while educating students about various entrepreneurship-related fields. The departments also welcome business owners to offer their expertise on startup processes and government assistance for new ventures. To start a business and have a successful career, they do hold workshops on topics like jewellery making, bag making, painting, repairing and maintenance of household appliances, etc.

Certificate Courses

The college has organized additional courses, industry-focused value-added courses, placement programmes, and training sessions for the benefit of the students. The institute offers several seminars and training sessions with professionals in the sector to help students develop the confidence they need to launch their own business.

Career Guidance

The Institute facilitating collaboration with industry professionals. ICT has been used in numerous

training courses to narrow the skill gap among pupils. To keep the students engaged and assist them in understanding the needs of industry, numerous workshops and career advising seminars are periodically held.

Intellectual Property Rights Cell

Through a variety of programmes, the Cell educates and informs students about IPR, Trade Mark, Patent, latest innovations, trends, concerns, difficulties, and solutions, among other topics.

Exhibitions and Industrial Visits

Business to business, hardware and software, and marketing expo exhibitions are organized to support entrepreneurship and help participants build marketable skills. Students are assigned to internship training programmes where they gain knowledge and experience with the tasks performed in organizations. In order to provide internal knowledge of the organization to start a business, students are brought to various industries around Mumbai.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 40

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	10	0	7	10

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.04

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

To educate the college students and ensure their social and overall development in addition to their academic success, the institute has been organizing outreach programs and extension activities in the local community. The clubs like NSS and several academic departments of the institute organize events.

General Awareness Programs

The NSS set up a residential camp in adjacent areas, and volunteers participated in a number of programs addressing social issues like health and cleanliness and tree planting. As part of the Swachh Bharat Abhiyan, cleanliness drives are conducted outside of campus in temples, public schools, along the highways and at tourist destinations. To encourage students to take part in bringing about change in society, clubs in the area held special talks and rallies in collaboration with agencies e on a variety of topics, including voting rights awareness, dengue, road safety, traffic laws, water management, gender equality and AIDS.

Environmental Consciousness

Together with NGOs, the Eco Club held tournaments to raise awareness of environmental issues like pollution, Earth Day, Students participate in tree planting, clearing plastics from the Surroundings, and

rally to support the use of cloth/Jade bags. The institute runs educational campaigns to raise public awareness of the need to preserve the tiger and elephant populations.

Covid 19

During Covid 19, groceries and vegetables were given out to the less fortunate in the nearby areas in collaboration with Health Centre, campaigns against Covid 19 are organized, as well as a vaccination camp and screening campaign.

Blood Donation

Numerous blood donation camps are held to benefit the people, To save the patients, students voluntarily step forward to donate blood.

Medical Camps

By recruiting specialized doctors from adjacent areas, numerous free health check-up camps are organized in partnership with the government, private industry, and non-governmental organizations (NGOs).

Old Age and Orphanage Home Visits

In order to cultivate respect, understanding, a sense of duty, and empathy among the students for socially disadvantaged groups, trips to nursing homes and orphanages were made, and stationery and food items were given to the orphanage kids.

Public Services

Through crowd control and hundial coin counting at temples, participation in village sabha meetings, the distribution of blankets to residents, and the organization of books in public libraries, students are involved in social service. NSS volunteers assist with classes at public schools, the assembly election process, and the teaching of digital literacy. Additionally, volunteers aid in educating pupils about digital health cards and farmer crop insurance programmes, instilling in them a feeling of civic responsibility.

Yoga Practices

In order to raise awareness about how to keep healthy in the modern environment, the institute organized yoga activities also

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Appreciation for Blood Donation

NSS volunteers appreciated with a certificate of gratitude for organization of the blood donation camp.

Recognition for Creating Awareness on Well being

NSS volunteers appreciated with a honor of gratitude for Creating Awareness on Well being

Recognition for Organizing Career and Skill Development Programmes

- 1.A certificate of appreciation for organizing a career advice counselling programme for school students.
2. Appreciation for organizing a self-esteem programme for pupils
- 3.The college has received recognition from the Mumbai Vile parle area common people for the continuous service to the socieity.

Recognition for Creating Awareness on Social Issues

- 1.A note of appreciation for organising a yoga programme
- 2.. NSS volunteers were given a certificate of appreciation for voter awareness campaigns and rainwater collection.

Recognition for Environment Protection

1. Appreciation from the school headmasters for organising the tree plantation .
2. The college was honored for organising the cleaning school campus by the school staff members.
3. honoured the student volunteers for their work in making a plastic-free, healthy environment.

In addition to that various activities by the NSS ,set up a residential camp in adjacent areas, and volunteers participated in a number of programs addressing social issues like health and cleanliness and tree planting which was greatly appreciated by the common people of the nearby areas.

Swachh Bharat Abhiyan, cleanliness drives are conducted outside of campus in temples, public schools, along the highways and at tourist destinations was also properly recognized by the benefitted people. Further got appreciation for activities including voting rights awareness, dengue, road safety, traffic laws, water management, gender equality and AIDS.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 45

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	0	10	13

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 5

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The NSM Degree College located in Vile Parle at the heart of Mumbai city with proper build area. It is a vibrant institute for higher education with good infrastructure.

Teaching Learning Facilities

The institution has well-furnished class rooms which are properly ventilated and gives the best ambience .The academic as well as administrative blocks are provided with Wi-Fi facility to enable teaching learning experience more effectively. Departments have separate cabin for Head of the department and staff room for the faculty members with computers.

Laboratories

The institution has one computer lab. Which has 60 best configured computers with licensed software and connected with 100 Mbps speed internet facility.

Seminar Hall and Auditorium

The college has a finest class of conference room, air conditioned seminar hall with a good seating capacity and an auditorium that can accommodate more than hundred students.

Library

Institute Library which enables minimum human interaction .A well furnished library with internet facility is possess more than 3000 books arranged neatly with separate reference section. There adding hall can accommodate more students

Placement Facility

The Placement and Training Cell have the finest group discussion and interview panel rooms. Training rooms with ICT facility are available for skill based training.

Sports

The institution has a playground and facilities for conducting Sports and games .

Cultural Activities

Fine Arts & Cultural Club conducts competitions on most of the special occasions. The departments also organize cultural events.. The interdepartmental competition conducted annually, students are encouraged to participate in various cultural activities to facilitate all-round development.

Yoga and Fitness Center

Yoga practice sessions are part of activities which involves all students at regular intervals. The institution focus on physical fitness hence well-equipped fitness Centre is provided.

Transport and Hostel

The institution provides transportation for students and faculty with ... buses well connected to major parts of the city .Hostel facilities for boys and girls are available within the campus.

CCTV Surveillance

40 Cameras are installed across the campus to ensure safety and security.

Miscellaneous Infrastructure

The other facilities available are Canteen, walkways, well maintained gardens and power backup.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 3.13

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.07	0.60	0.58	2.46	0.28

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The institution has state of art library with wide range of books, national, international journals, periodicals and magazines in both printed and soft-copies. To enrich the library facilities and to make available the latest updates to students and staff, the college purchases curriculum relevant books each year. The library has remarkable collection of books including text books for both issue and for reference, books on competitive examination , general knowledge books, novels which help students to develop their personalities. Previous year question papers of the Mumbai University are also available with library.

Library Automation

In view of upgrade it is decided to automate the library that Allows students to browse entire library collection and provides the search options by author, title, subject, key word etc. which in turn save the time of the user as well as librarian. The library software module helps to print reports like particular book details, user in/out, books issued and return reports and individual student book circulation report.

Per day Usage of Library

The library is open for all the staff and students on all the working days Entry through is maintained to keep record of users of the library in a day. The students pays visit to the library to exchange the books and to use the reading room and refer the available books and e-resources in the library to finish their assigned project work in the course curriculum whenever needed. The library in addition provides remote e-resources facility and many the students and faculty are using in case of requirement. The reading room is provided with daily newspapers of Hindi and English languages. On an average more than 20 percentage of students and faculty utilize the library facilities.

Books Purchase

The institution has been keen on upgrading its library facilities from time to time which in turn beneficial for the students. Every year the books and magazines are purchased and subscribed as per requirement and any specific request from staff and students

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure**4.3.1**

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

In this fast growing technology based world it is very essential to be equipped with IT tools and technology. The institute updates its IT infrastructure regularly and a separate admin team dedicated to meet the current technical requirements of the campus like technical support and system administration which includes software installation, network monitoring, internet connection and digital library

Computing Resources

computers spread across various blocks and Systems up graded for peak performance. Institution provides 100Mbps 1:1 leased line Internet connectivity. The internet can be accessed through LAN and Wi-Fi in different blocks which are interconnected. Our campus has plenty of WI-FI access points to access it for educational resources. Our Institution has created unique mail id using our college domain for the faculty members. Bulk SMS facility is available to communicate particular or specific messages to all the students and faculty members

The computer systems are upgraded to latest version based on the requirements and increase in intake of the students as well. Student computer ratio is maintained to ensure students get maximum utilization. Computers are equipped with licensed software which is used for classes, laboratories, research work; training programmes are purchased for the usage in the campus. To enrich the research and project related activities institution has highly configured systems, necessary software, hardware devices. The internet bandwidth connectivity is upgraded depending on the need to provide the best internet connectivity.

In Recent years need of CCTV Surveillance become mandatory in all public places particularly educational institutions .Our College has efficient CCTV monitoring network all over the campus. It helps to monitor general activities in the campus, staff members, workers and activities of the students especially at the time of examination.

ICT Facilities for Teaching and Learning

There are Class rooms with ICT infrastructure facility. In addition Projector, Printers and Scanners are effectively used for enhancing better academic output purpose. Sufficient number of class rooms & seminar halls are provided with projectors and Wi-Fi facility to deliver effective presentations. Placement drives, industrial training and classes are conducted online mode whenever required for the students to enhance their skills as a part of ICT mode of learning.

Students are encouraged to enhance their knowledge and skills through courses under NPTEL, Spoken Tutorials .FDPs and Short Term Courses, and webinars are encouraged.Google Classroom aids the teaching-learning process. Class notes and assignments are

Uploaded in Google classroom. Online Quizzes and Tests were frequent during the pandemic time.

Discussions of important topics through YouTube Videos, and PowerPoint Presentations has adopted which can improved teaching-learning activity

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 10.38

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 60

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 6.07

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
2.30	1.19	0.82	0.84	2.58

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 3.88

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	60	18	02	01

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 64.06

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
373	265	213	222	296

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	14	0	15	14

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association of NSM Degree College was registered as a society under the Maharashtra Societies. The association plays an important role in the development of the institution. The executive board members formally meet at regular intervals and maintain the record of meetings. The alumni association extends support to the institution in all possible ways both academically and non-academically. Right from its formation, the association has maintained close contact with all students' who graduate from this institution through social media platforms. At regular intervals, feedback is collected from alumni on academic and infrastructural aspects of the college for future improvements.

Objectives of Alumni Association

To create a space where alumni can gather and exchange experiences

To provide scholarships to the deserving students

To extend contribution for academic and infrastructure development

To receive insightful advice for the overall development of the college

To utilize the alumni who have excelled in performance in their areas for seminars and guest lectures

Alumni Re-Union

The alumni reunion is organized every year to celebrate and refresh old memories with new ones. A platform is provided for the interested alumni to interact with others and share their experiences.

The Alumni supports the institution through following ways: Alumni invited as Guest and Resource Person

Alumni are working on various prestigious designations such as asst professors, school teachers, police services, advocates, software engineers, media platforms etc and as entrepreneurs. They are invited as resource person by the departments for soft skills and career guidance programmes. Alumni working in companies are invited to share their experiences on their respective areas of expertise to motivate and create awareness among students for their career development in various domains.

Alumni Donations

Association also accepts donations and spends money for the development purposes. The fund is used to upgrade the learning facilities of the students by purchasing projectors, printers, and toners. Scholarship is also provided for the deserving students and books are also purchased for the library.

Alumni have also gifted books individually and bureaus for their departments.

Alumni Representation in IQAC

Alumni represent in IQAC and provide valuable suggestions to improve the institution in all aspects particularly in quality improvement.

Alumni Participation in Extension Activities

Alumni also participate and support the clubs in extension activities in tree plantation and cleanliness drives when such activities are conducted in their villages.

Institutional Opportunity for Alumni

Alumni with passion for teaching are getting appointed after completion of their post graduation. And satisfies the eligibility criteria as faculty in the concerned department and provided opportunity as non teaching staff. As alumni they already knew the work culture of the institution and so it is easy for them to adapt to the environment

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

NSM Degree College is established in the year 2013-2014 by Nava Samaj Mandal Trust with the primary intention to uplift the students through higher education. The institution's governance is based on decentralized and participatory governance that includes the management, staff, students and other stake holders. The mission serves as the guideline to achieve institution goals.

VISION

To raise the next generation of thinkers- strong academically. creative, imaginative and confident in their abilities: aware, conscious of the environment and their place in a global work; Spirited with an understanding of themselves, their self-worth and the joys of kindness and friendship with unbridled energy and a thirst for learning to last a lifetime.

MISSION

Each student will receive a well rounded education in a safe, supportive environment that promotes curiosity, growth and achievement. Our staff is committed to providing meaningful learning opportunities that generate student success through mentorship and individualized attention.

Nature of Governance

The institution's governance shows the effective leadership in line with its vision and mission. The institution not only believes but also encourages participatory decision making and shared leadership. The Board of Trustees devises perspective and strategic plans that ensures decisions are taken in the best interest of all stakeholders in a transparent and accountable manner. Different verticals have been formulated for the effective functioning of our institution. Each vertical has independent heads that take decisions in line with institution policy in consultation with the principal/management. The various cells functioning are Governing Council, Grievance Redressal committee, Internal Compliant Committee, Anti-Ragging Committee, Women Empowerment cell, Training and Placement, R&D, Alumni Association, NSS. It is visible how operations of the institution have been decentralized and the appropriate powers and duties have been delegated through independent heads.

Decentralization and Participation

Faculty Members Contribution in Decision Making:

Faculty members play a significant role in decision making bodies at all levels of education. They are mostly involved in decisions related to the curriculum, teaching strategies, assessment, institutions policies and budgets. Hence their contribution plays vital role in decision making processes to ensure that their opinions and expertise are taken into consideration. They can serve as advisors, provide feedback, and develop proposal for betterment. Faculty members are identifying the right students as the representatives for various committees and motivating them towards organizing the various events at the department and college level.

Principal as academic head leads all the academic and administrative bodies for effective implementation. He organizes meetings in connection with IQAC, Governing Council periodically and regular meeting with HOD's to discuss issues, events or programs and everyday activities. Heads of the Departments discuss along with faculty make the decision about various activities of the department. Faculty members and administrative team are involved in effective way of the process of decision making and executing their duties as well as responsibilities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institution has well defined organizational structure to ensure efficient governance and management functions. The following institutional bodies are functioning effectively to ensure the smooth run of the institution

- College Governing council,
- IQAC,
- Entrepreneurship development Cell,
- Grievance Redressal cell,
- Internal Compliance Committee,
- Anti-Ragging Committee,
- Exam cell,
- OBC Cell,
- SC/ST Committee,
- Training and Placement Cell,
- Co-curricular and extra-curricular clubs,

These committees and cells play a major role in the institution. Grievance Redressal Committee that addresses the grievances and resolves as quickly as possible. Internal Complaints Committee provides a safe and supportive environment for the students. Anti Ragging Committee assures that there are no occurrences of ragging inside the campus and any complaints are resolved through discussions with the head of the departments. Exam Cell takes care of the internal and external exams and the grievances related to exams are taken care of by the cell. Scholarship related issues addressed by OBC cell, SC/ST committee. Training and Placement Cell ensures students get placed through proper training. Co-curricular and extra-curricular activities cell takes care of those activities.

Deployment

To Introduce of new program

To improve ICT enabled teaching Learning

To Upgrade all the computers

To promote Research and development cell for better research culture

To encourage the students participation in co-curricular/extra curricular activities.

To Improve the Employability skills of the students to be industry ready.

To get funds from various funding agencies to organize Conferences / Seminars / Workshops

To encourage faculty members to publish papers in reputed International/National Journals with good impact factor.

The tasks involved are provision of more number of Wi-Fi Hotspots, increasing the scope of Campus Surveillance System, enhancement of energy conservation systems.

Enhance Interaction with Society through NSS, Professional Societies promoting Alumni Activities through Alumni Association and regularly conducting

Alumni Meet through which fund rising with Alumni Contributions. It can be used for the development of institution and progress through quality. Next priority is make Ambient cleaner and make campus greener through installing more Solar, LED, proper Waste Management of all types

Recruitment, Service Rules and Procedures

Advertisement is given in various modes of media both in print and digital to fill the vacancies and the applications received from eligible candidates shortlisted and then called for interview with secretary, principal and head of the concerned department. The candidate is selected based on the qualification and performance in the demo class and interview. HR Policy provides rules and regulations, roles and responsibilities for recruitment, incentives and promotions, compensations and benefits.

Perspective Plan

The following plans to be achieved in the upcoming years

- NAAC Accreditation
- Improve research publication
- Getting research grants and projects
- Improve institute industry partnership
- Promotion of Autonomous status
- Getting NIRF Ranking

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution takes effective measures for the welfare of teaching and non teaching staff members in all aspects. The management of the institution is concerned with the welfare of the faculty in both personal and professional aspects because human resources are important for higher educational institutions.

Monetary/Non Monetary benefits

- Employee Provident Fund and ESI for the employees
- Financial support in the form of scholarship to the wards of the staff members
- Concession in tuition fee for the teaching staff to pursue Ph.D in the institution
- Advances provided
- Sponsoring the faculty to participate in seminars, conferences and workshop hosted by other institutes
- Refreshment to teaching, non-teaching staff and other employees
- Teaching faculty are motivated by providing gifts for producing 100% result
- Orientation for teaching and non-teaching at the beginning of the academic year
- Training programme on technical and academic skills
- Free accommodation for the staff who stay in the college hostel

Other benefits

- Free Wi-Fi facility in all the departments, lab, library and office
- Teaching staff are honored with awards in the college day
- Facilities for career developments in terms of lab and library for faculty
- Annual tour and recreation for teaching and non teaching
- Faculty with full attendance recognized

Leave benefits

- Casual leave, annual vacation leave, medical leave and maternity leave

- On duty for staff attending seminars and conference
- Compensation leave shall be granted for those who work on holidays
- Permissions for 2 hours per month

Institution's Performance Appraisal System

The institute employs various steps to gauge the performance of the teaching staff for appraisal. The assessment of non-teaching staff is done through the observation and their performance is evaluated by principal consists of the years of service in the institution, participating in the skill development programmes and maintenance of laboratories.

The performance appraisal system consists of the following parameters

Staff Self-Appraisal

Faculty members are encouraged to examine and record their performance through a document containing relevant questions. Academic qualification, teaching experience, organized and participated in seminars, conferences, faculty development programmes, publication of research articles in referred journals, books published and funded project applied and participation in activities of various clubs and committees departmental and institutional duties. This honest appraisal has brought about positive results with rapid improvement in the academic performance of the teachers.

Class Committee Meeting

Class committee meeting conducted regularly by the head of department to evaluate the academic performance of the students and the teaching ability of the staff members. The students encouraged to share their views regarding the syllabus completions, the teaching tools and other issues. Feedback is also collected from students through forms that help in evaluating faculty strengths.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 43.9

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	7	5	6	7

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	4	5	5

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

NSM College is a self-financed institution run by Nava Samaj Mandal Trust. Tuition fees serve as the Institute's primary source of funding. Other source of institution's fund is through bank term loans. The tuition fees are fixed as per government regulations, expenditures from the prior year, and the effects of inflation during the upcoming three years. The Institute includes infrastructure and the expenses to meet the curriculum requirements and the rise in expenditure through salary and increments, etc. when providing the estimate for budget. The institution takes the traditional footsteps to proper use the financial resources of the system.

Mobilization of Funds

Every year the principal holds a meeting with heads of the departments, committee members to submit the expected expenditure for the financial year. The budget for the furniture, maintenance of buses, and purchase of equipment are prepared by administrative office. Based on the budget presented by the HODs of all departments and other competent authorities of the institute, the Principal will produce the consolidated budget proposal and submit it to the Governing Council for approval. The Governing Council approves the budget after considering the income and expense statement from the previous year as well as the activities planned for the upcoming academic year. Effort have been taken up for mobilization of resources through grants and other aids. All the resources are pooled in a single box and thereafter assigned optimally for various projects.

The institution conducts regular internal and external audits on a continuous basis. It helps to know the current financial position of the college with which further plans are executed.

Internal Audit

All the transactions of the college are audited by the administrative officer-led finance department. It manages the collection of tuition fees, salary distribution, tax payment, loan distribution, purchase orders for all required materials, and maintenance (Finance). The institution takes great care to maintain correct records. Additionally, the administrative officer regularly double-checks the budget. The team performs the task of internal audit to counter check the utilization of external resources granted to the respective departments. A detailed financial audit is also conducted in the office to check the act of commission and omission. It is a step to rectify the financial anomalies if any. A full-fledged transparency is maintained through the regular audit check.

External Audit

An external financial audit is carried out annually by Registered Chartered Accountant appointed by the Trust. He vouches all receipts and payments and provides the balance sheet at the end of the financial year. Based on the report, a proper budgeting is planned for the next academic year and the funds are optimally utilized for quality enhancement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System**6.5.1**

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC was established in the year 2022. The main objective of cell is to enhance the quality in academic, administrative phases and other areas of the institution. IQAC has fixed benchmarks and the modules to be adopted to achieve the standards set.

Quality Assurance Strategies

- To optimize and integrate the modern methods of teaching and learning process
- Proper Documentation of the activities required for rankings and quality audits
- Enhance faculty participation in research and publication
- Satisfy the stakeholders by meeting their requirements
- Nurturing the skills of the students through proper trainings

Initiatives Implemented

- ICT enabled teaching learning with Wi-Fi facilities
- Effective use of ERP module for academic planning and monitoring
- Encouraging Faculty members towards research and publications
- Faculty Development Programmes
- Enrichment of Library
- Multipurpose court for sports
- Career guidance and skill training to enhance in placement and higher studies
- Participation in NIRF, ISO.

IQAC Teaching Learning Review System

The IQAC of institute reviews the teaching-learning process, structures and methodologies of operations regularly and learning outcomes proposed and then implemented..

IQAC will collect department wise academic plans at the beginning of every academic year and monitors its effective implementation throughout the year. The academic calendar is prepared that includes a detailed description of the teaching plan and completion of syllabus. The IQAC regularly monitors the curriculum delivery through the lesson plan and class log in which the faculty members note the topics covered, teaching methodology, reference materials and students attendance. Internal Assessment exams are conducted according to the plan and assessed in time. Based on the performance, the student's level is judged by the subject handling faculty and proper counselling is given to slow learners and advanced learners are motivated for university ranks. IQAC ensures that department holds regular parents meeting in which parents, teachers and students engage in open conversation and express their grievances if any. Policies and plans regarding quality assurance will be modified by the feedback collected and the same is communicated to the teaching and non-teaching staff through meetings..

IQAC Institutional Review System

IQAC along with the management analyses and evaluates the performance of non teaching staff. After the formation of IQAC, Green Audit, Energy Audit and Environment Audit are conducted. Feedback from students regarding institutional performance is considered and appropriate action is taken in the development of infrastructure and other areas.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement**

initiatives identified and implemented**2. Academic and Administrative Audit (AAA) and follow-up action taken****3. Collaborative quality initiatives with other institution(s)****4. Participation in NIRF and other recognized rankings****5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.****Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

To create gender equity, the institution has established Women Empowerment Cell. The aim of WEC is to empower girl students and faculty to enhance their understanding of issues related to women and to make the campus a safe and friendly place for girls and women. Students of both the genders are given equal opportunities to grow and develop into able, responsible citizens of the future. The College Committee and Academic Council committee are represented by both genders. Guidance and Counselling Cell, Grievance and Redress Cell and Anti Ragging Cell of the institution ensures that student problems are addressed promptly and effectively. International Women's Day is celebrated every year during which eminent women personalities, qualified doctors and psychologists are invited to teach our girl students on how to manage a mixed gender classroom and work place. A suggestion box has been placed on the premises of the college to ensure redressal of grievances and create proactive response to students' requirements. The recent increase in incidents of violence against women has created a need for safety and security for our girl students. Hence, we have taken measures to tighten security in our campus by proper surveillance. Our college has separate boys and girls hostel. Day scholars who travel by college bus are segregated based on the gender in the bus. Female students are provided with a separate common room and sick room where they can relax during break hours or can be used by sick students to take rest.

The students are encouraged to celebrate the greatness of our nation and its cultural diversity in every opportunity. These celebrations, and awareness programmes ensure that the civic duties of the students is taught to them and they exercise their rights in a proper way without disturbing others.

National festivals **remind us of the significance of freedom, democracy, and peace.**

These festivals are celebrated and are a way of spreading unity and harmony among students

Independence Day: Independence Day is celebrated every year on 15th August to create a pride for our nation

Republic Day: Republic Day another important National festival is celebrated by flag hoisting and parade

by the NSS and NCC students in the college campus

International Yoga day is celebrated on 21st of June every year by conducting a camp or

Workshop on how Yoga embodies unity of mind and body

Gandhi Jayanthi is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit

3.Clean and green campus initiatives**4.Beyond the campus environmental promotion activities****Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:**Initiatives in providing an Inclusive Environment**

Our country known for its diversity, with many different cultures, religions, languages, and socioeconomic groups living together within its borders. This diversity has often been celebrated as strength of the country. The institute ensures in providing inclusive environment for everyone through organizing various events that connect students closer to each other's traditions and cultural beliefs.

Celebrating the National festivals, seasonal festival changes student's attitude towards mother Earth and nature and also pleasant moments to cherish. Religious festivals teach students about the importance of family, tradition and human values. International festivals will create an increased cheerful ambiance and deepen the bonds with different races. International Mother Language day is celebrated in the institute to respect the language and deliberate on linguistic harmony

Orientation to fresher's regarding college rules and regulations and the opportunities available in the duration of their course of study. Anti-ragging committee to support the freshers and help them adapt to their new campus. Equal opportunity to all students in both academics and Placement regardless of their community, culture, gender and socio-economic background. The college celebrates Annual day, Sports

day, Cultural day, and International Women's day and many to give our students the opportunity to express their talents.

Our NSS members take active participation in social development events like, medical camps, blood donation camps, and Awareness programmes in local schools.

The local Motor Vehicle Inspector visit our college regularly to create awareness amongst students about the importance of safety in driving and wearing helmets. Value based sessions like Yoga, meditation, Universal Human Values; Ethical Behavior etc are conducted for our students through Guest Lectures, Motivational workshops and Seminars. The students are given awareness of their rights and duties as a responsible citizen with the support of Guest lecturers and awareness camps.

The students are also advised to stay away from unethical behavior, contra brands like alcohol, smoking and consuming drugs. It is strictly prohibited inside the campus and violators will be properly counseled, warned and monitored till they show some change in behaviour. Students are given awareness about the basic constitutional rights and their rights to use the college campus for acquiring academic knowledge.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice -1

1. Title of the Practice: Enterprise Resource Planning (ERP) towards Paperless Campus

1. Objectives of the Practice:

- Easy accessibility of accurate, relevant and affordable data
- Improve the internal workings of the institution by reducing time, financial costs and efforts

- Standardize, automate, reduce complexity of various processes
- Integrate work flows and processes to enable effective resource utilization across the various fields aiming for sustainable solution
- Create paperless administration
- Encourage students participation in e-governance Improved transparency in decision making

1. The Context:

ERP system encourages transparency in areas of communication, information exchange, and integration for increased productivity and efficiencies. Rapid technological advancement has made it possible for information to be exchanged quickly, effectively, and transparently when compared to traditional methods. More academic and administrative procedures are engaged in ERP right from the student admission to completion of respective program. The computerization and management of processes like registration, admission, student information, attendance and expenses, exams, performance, results in order to elevate the institutes quality level. These requirements are met out with the help of ERP system..

4. The Practice

E-Governance in Admission

The ERP is having the admission module in which all the admission related processes are stored and retrieved. On line application reduces the paperwork and enhances the clarity and accuracy.

E-based Teaching and Learning The way education is currently delivered relies on e-learning technology, which gives lecturers access to ICT-based teaching aids. The online approaches allow more efficient instruction and provide a number of benefits over conventional teaching techniques Technology-based environments like LCD projectors, video courses, and video conferencing have made this possible. Discussions in the classroom are supported by smart lectures, virtual lectures, e-libraries, and an e-learning environment. Google Classroom is also blended online learning platform.

Online Classes

When the offline classes abruptly stopped owing to the pandemic because of our preparedness with institutional mail Id, the staff and students of our college were ready to adapt the online classes without any disturbance.

Resource Management System

The aim is to streamline the approval and processing of leave applications. The effective use of the system is made familiarised among stakeholders through an awareness drive and campaign. Bio metric

system enabled to monitor the entry and exit of the staff members

E-Services

In each level of the institution E-governance is introduced. Institute ERP through which the information about the students, faculty are stored in the ERP software and allows use of technologies with the aim of improving education, training and information to encourage student participation in the decision making process, making the administration transparent and effective

Centralized Information

E-governance enables to access Electronic information infrastructure to streamline documentation, nil extend of duplication, and boost service quality and speed

5. Evidence of Success

This automation technique minimizes the use of paper in the campus which supports green practice. Instant information retrieval for decision-making is another benefit. There is a vast improvement in the delivery of services to staff and students. The students can view their academic records and attendance at any time. Long term impact on organization goals improved. Empowerment of faculty, students and encouragement of their participation in governance was increased notably. Searching the required content is also made easier and effective

6. Problems encountered and Resources required:

The institution needs advanced servers and security measures to handle the volume of information and cyber threats that can mishandle our valuable data. For remote access, the users need internet facility in their places. Many students are not provided with the high bandwidth in their residences or the speedy internet connection that online courses require, and thus feel hard to catch up e-governance. A significant Allocation of fund resource is required to meet all of these needs to enter next level of upgradation .

Best Practice -2

1.Title of the Practice - Execution of Green Initiatives and Sustainability

2.Objectives:

The objectives of these initiatives include:

- Communicate knowledge on environmental issues and sustainability.
- Building awareness on the causes of these issues.
- Creating concern for environmental challenges.

2. The Context:

Green initiatives and sustainability are crucial for college campuses to reduce their environmental impact. Colleges are often large consumers of energy and resources, leading to pollution, waste, and greenhouse gas emissions. Implementing sustainable practices can reduce carbon footprint and create a more sustainable future. Promoting sustainability to students can help shape the next generation of environmental leaders.

3. The Practice:

As a first step energy studies to optimize contracting, power requirements were conducted. Then wherever possible natural lighting used and encourage turning off Lighting and electronic equipment in unoccupied areas. Saplings planted periodically for campus with the help of gardeners and volunteers. Around the campus placed sign boards and posters to encourage environmental awareness and reduce use of plastic and noise pollution. In addition to that college had organized seminars/workshops on environmental issues to create awareness and to practice. LED bulbs were fixed and to provide a safety and security provisions, fire extinguishers and CCTV systems installed in the campus. Promoting a green future initiative and encourage students and staff to contribute towards it. Followed sustainable construction practices and have a solid waste management program in place. Established campus renewable energy resources such as rooftop solar power plants

5. Evidence of Success:

Campus enriched with Green via periodic tree plantations, promoting eco-friendliness.

Single Use Plastic-free campus through awareness campaigns with signboards and display boards.

Regular audits on green environment and energy were conducted

Quality management system evidenced by Energy Audit, Environment Audit, Green Audit, and Best Green Campus awards.

6. Problems Encountered and Resources Required:

Green campus initiatives require long-term commitment and determination from all stakeholders. Adequate manpower resources are necessary to sustain a green environment. Lack of awareness among students and the community regarding environmental issues.

Awareness among campus visitors will be emphasized for sustainability for more prosperous and good ambience in future also

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness**7.3.1**

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness:

Rank and Raise Within: Fostering pupils' abilities to be self-reliant

The prime goals are

- To cultivate in the students a balanced approach towards technical knowledge, avant-garde arts, and sporting events.
- To improve the graduates' intelligence, career, and employability abilities.
- To promote an atmosphere that is encouraging of creativity and self-assurance;
- To implant strong moral and ethical themes; and
- To motivate students to contribute to nation-building

The college was established in 2013 and its in the city of Mumbai's one of the best co-educational arts and science institution. The majority of our pupils are from middle class section and eager to learn the knowledge. As our college's goal is to advance those students' overall development. The primary goal of the integrated life skill development activities is to link students so they may take part in activities that are meaningful and practical to real life. This method aims to produce well-rounded people who have the knowledge and technical abilities necessary for their chosen vocations as well as the capacity to handle social and ethical dilemmas in a mature and courteous manner. In addition to giving people the means to thrive in their professional advancement and make constructive contributions to society, it also helps people comprehend their responsibilities in their communities and the larger globe.

Instructional efforts are used in the following ways to build skills and competencies:

Fostering talent in the academic and professional spheres Students' life skills, such as critical thinking, problem-solving, decision-making, communication, self-awareness, self-care, stress management, and time management, are being developed in this context through technical training sessions, collaboration, internship training, and field trips.

Developing Leadership Capabilities In the cells and committees, all students get equal opportunity. They head the clubs that foster self-assurance and leadership abilities. The cells and committees keep our students engaged in activities and gives confidence to meet the challenges

Making Social Competence Possible The institution organises planting campaigns and cleaning drives, many of which are done in cooperation with governmental organisations and NGOs, to educate the students and help with environmental problems. There are awareness campaigns to educate the public and students on social, ecological, and emotional issues such as the use of plastic, rainwater collection, voter awareness, and personal cleanliness. Donation camps for things like blood, blankets, school supplies for orphans, flood relief supplies, and Covid are commonplace. In order to develop pupils into caring and involved citizens, volunteers are urged to actively participate in surveys, voter ID linking with Aadhar, election duty assistance, and handling lessons at government schools.

Finding Extracurricular Talents The Fine Arts & Cultural Club and departments often organise Sparx, an interdepartmental cultural competition, as well as numerous activities including oratorical, debates, quizzes, and essay writing to provide students a platform to practise public speaking and organisational abilities. They are furthermore inspired to take part in and exhibit their abilities in intercollegiate cultural competitions. The students are trained in a variety of sports by the physical education department, which aids in their physical fitness. Because health and fitness makes the students to concentrate effectively in both academic and extra curricular activities.

Developing Values Freshmen are taught self-discipline, punctuality, hard work, and honesty during the induction process. Celebrating the birth and death anniversaries of famous people helps to keep their lives and contributions fresh in the thoughts of the next generation. These young minds have to play a vital role in developing a better society in the future. Our National Days are commemorated, and students sing the national song as part of every activity to instill values and a feeling of patriotism. Regular yoga practise helps students become more flexible and strong while reducing stress.

Recognising Successes The institution honours deserving students with a variety of diplomas and honours for their competency, best outgoing student, highest percentage, recognition award for university rank holders, and monthly top N-List user.

Remarks

The practises listed above aided the pupils in identifying their educational requirements. The most convincing proof of their accomplishment is that they participated in the training and community duties.

Additionally, it is shown that there has been a particular progress in every area, including skill development, personality qualities, and social responsibility. There has been a rise in student employment awareness and knowledge. They are assisted by the comprehensive development programmes in becoming entrepreneurs in the community and finding employment in several reputable businesses. The involvement of students in media outlets, discussions on channels, assistant director jobs, etc., is the finest evidence of the initiatives. In competitions, athletes have excelled at the zonal and collegiate levels. Through sports quotas, students are hired in uniformed services by government agencies, which, in our opinion, is the consequence of our initiative in sports and games.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- The College has produced numerous graduates in the last five years.
- Bridge courses offered for the students provide an opportunity to strengthen their academic base, acquire necessary skills and fill knowledge gaps.

Members of Faculty have received awards from recognised bodies and Non- Governmental agencies

Concluding Remarks :

The Vision of the College is to raise the next generation of thinkers- strong academically. creative, imaginative and confident. The College strives for the Holistic development of students from middle class by offering professional value added and skill enrichment courses in addition to curriculum. The highly committed teachers imbibe human and ethical values among the students by organising events. Seminars and conferences organised enlighten our students' domain knowledge. Communication skill and Life skills are enriched through activities and events. The Management has been lending a helping hand for hundreds of students from economically weaker sections for whom education would have remained a dream.

NSM Degree College takes immense pleasure in submitting the Self Study Report for Cycle I to the National Assessment and Accreditation Council to appraise the Performance Outcome and Achievements in Academics, Research, Extension and Administration Practices towards enhancement of the Quality in the College

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p> <p>Remark : DVV has selected feedback collected and analyzed as supporting links for action taken& communicated to the relevant bodies and feedback hosted on the institutional website is inaccessible.</p>																				
2.4.2	<p><i>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</i></p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>03</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>03</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per supporting's shared by HEI and values have been upgraded as those teachers were qualified with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D as per below link https://nsmdegreecollege.org.in/wp-content/uploads/2024/03/List-of-Full-Time-Teachers-with-NET.pdf</p>	2022-23	2021-22	2020-21	2019-20	2018-19	04	03	0	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	04	03	01	01	01
2022-23	2021-22	2020-21	2019-20	2018-19																	
04	03	0	0	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
04	03	01	01	01																	
4.1.2	<p><i>Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years</i></p> <p>4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0.04</td> <td>0</td> <td>0</td> <td>3.29</td> <td>0.95</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	0.04	0	0	3.29	0.95	2022-23	2021-22	2020-21	2019-20	2018-19					
2022-23	2021-22	2020-21	2019-20	2018-19																	
0.04	0	0	3.29	0.95																	
2022-23	2021-22	2020-21	2019-20	2018-19																	

0.07	0.60	0.58	2.46	0.28
------	------	------	------	------

Remark : DVV has made changes as per audit report shared by HEI and values have been upgraded as we have considered computer expense.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15.04	3.80	3.68	6.39	6.05

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2.30	1.19	0.82	0.84	2.58

Remark : DVV has made changes as per audit report shared by HEI and values have been modified as we have considered Repairs and Maintenance and AMC Charges

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16	11	9	11	12

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	7	5	6	7

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	4	5	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	4	5	5

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded for 6.3.3.1 as we have excluded non- teaching staff in that metric.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>36.33</td> <td>13.27</td> <td>10.28</td> <td>20.74</td> <td>17.72</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>49.14</td> <td>29.91</td> <td>20.20</td> <td>20.26</td> <td>7.87</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	36.33	13.27	10.28	20.74	17.72	2022-23	2021-22	2020-21	2019-20	2018-19	49.14	29.91	20.20	20.26	7.87
2022-23	2021-22	2020-21	2019-20	2018-19																	
36.33	13.27	10.28	20.74	17.72																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
49.14	29.91	20.20	20.26	7.87																	